

# Kaneohe Elementary School (revised 6.7.22)

## “A Summer Full of Wonder” – 2022 Summer Day Camp



Hawaii's Enrichment & Education Professionals  
A Non-Profit Organization

**Site Coordinator: Jennifer Heya**

**\*Phone Number: 808-445-1654**

*\*Site phones are activated on May 31. If you have any questions prior to then, please call 808-262-4538.*

May/June				
Monday	Tuesday	Wednesday	Thursday	Friday
5/30 <b>NO PROGRAM</b>	5/31 ON SITE: “From Me to We”	1 ON SITE: “We are Friends”	2 ON SITE: “Let’s Learn”	3 I Trampoline
6 ON SITE: “Wonders of Heeia State Park”	7 Educational Program @ Heeia State Park <i>*Please bring reefwalkers</i>	8 Educational Program @ Heeia State Park <i>*Please bring reefwalkers</i>	9 Educational Program @ Heeia State Park <i>*Please bring reefwalkers</i>	10 <b>NO PROGRAM</b>
13 ON SITE: “Wonders of the Ocean”	14 Sea Life Park	15 ON SITE: “Sea animals”	16 Waikiki Aquarium	17 ON SITE: “Tides and Ocean Currents”
20 ON SITE: “Wonders of the Play”	21 ON SITE: “Outdoor games”	22 Children’s Discovery Center	23 ON SITE: “Outdoor fun”	24 ON SITE: “SPARK”
27 ON SITE: “Wonders of the Art”	28 ON SITE: “Drawing Places”	29 ON SITE: “Self Portraits”	30 Honolulu Museum of Art	

**Program Hours:** (6:00am – 5:30pm)

Before Care: 6:00am – 8am  
**(Program starts at 8am)**  
Program: 8am – 2:30pm  
Pick-up Times: 2:30pm – 5:30pm

### Sign In and Sign Out Procedures

Please check your child in and sign out with our employees daily. Your child will be released only to the people on the release form. Pick-up person should be prepared to show a picture ID. If you want your child to walk home alone, please ask your Site Coordinator for a Release of Unaccompanied Child Form.

### Absences

If your child is going to be absent, please call or text your Site Coordinator before 8am. Refunds will not be issued for absences.

### Late Pick-up Fees

Program pick-up time: 2:30pm – Closing

Please pick up your child on time. If you know ahead of time that you will be late picking up your child, please call the Site and let them know. There will be a \$5 fee for every 15 minutes (or fraction thereof) that you are late (i.e., 1-15 minutes late = \$5; 16-30 minutes late = \$10, etc.). This fee is due immediately and should be given to the staff member on duty.

### Things to Bring

- Mid Morning Snack
- Lunch
- Swimsuit
- Sunscreen
- Extra Clothes
- PLEASE LEAVE ALL VALUABLES AT HOME.
- Baseball Cap
- Water
- Towel
- Covered shoes and Reef Walkers

- All excursions are subject to change.
- If a child misses the bus, it is the parent’s responsibility to get their child to the excursion.
- **PLEASE HAVE YOUR CHILD SIGNED IN BY 8AM.**
- **Please bring a home lunch, unless registered for lunch program**

All general program information and policies are available in our *Parent Day Camp Handbook*. To download your copy visit [www.kamaainakids.com](http://www.kamaainakids.com), and click “Summer Programs.” Or call 262-4538 to have one mailed to you.

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July				
Monday	Tuesday	Wednesday	Thursday	Friday
				1 Swim Day @ Salt Lake Pool
4 NO PROGRAM	5 ON SITE: “Wonders of the Great Outdoors”	6 Lyon Arboetum	7 ON SITE: “Exploring outdoors”	8 Honolulu Zoo
11 ON SITE: “Wonders of the World”	12 “Africa/ Asia”	13 Bishop Museum	14 “Australia/ Antarctica”	15 Swim Day @ Salt Lake Pool
18 ON SITE: “Wonders of STEM”	19 Glow Putt	20 ON SITE: “Glow in the Dark”	21 ON SITE: “STEM Building”	22 Cosmic Bowling @ Aiea Bowling
25 ON SITE: “It’s Been a WONDERful Summer”	26 Culminating Event at Wet ‘n’ Wild	27 Kid City	28 ON SITE: “Summer Days”	29 ON SITE: “We are Friends”

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# ADDITIONAL INFORMATION

## Summer 2022 – Health & Safety Protocols



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### Morning Drop-Off Procedures

Please check your child in and sign out with our employees daily. If your child is showing symptoms of illness or reports not feeling well, please keep him or her at home. Please be mindful of any restricted areas at your location. *Due DHS to licensing requirements, day camps based at a Kama'aina Kids preschool may still have to conduct daily temperature checks. On days when an excursion is scheduled, please sign in your child by 7:55am.*

### Afternoon Pick-Up Procedures

You may pick up your child any time during program hours. **Please remember to bring a current, government-issued picture ID. Staff are conducting ID checks until they become familiar with everyone. Children will only be released to adults with the proper ID, who are listed as authorized pick-ups.**

### Facemasks or Coverings

Facemasks will only be required at times or in facilities where they are mandated by a government agency or property owner (i.e. certain indoor excursions or may require facemasks). In areas where a facemask mandate does not exist, all program participants are given the option to wear a facemask during that time. Please pack a facemask for your child to wear in areas that may require one. If an excursion requires a facemask, our staff will provide advance notice.

### COVID-19 Impact

To help stop the spread of the COVID 19 virus, please keep your child at home, if you answer "yes" to any of the following questions:

1. Has your child tested positive for COVID-19 within the last 5 days?
2. Is your child experiencing any cold or flu-like symptoms such as cough, fever, shortness of breath, or any other upper respiratory problems?
3. Has your child undergone testing for COVID-19 and currently awaiting the test results?

### Additional Measures to Help Stop the Spread of COVID-19

Out of an abundance of caution, our Summer Programs are structured to abide by the recommendations for childcare facilities to stop the spread of COVID-19, set forth by the CDC and Hawaii's Department of Health. Ultimately, any existing federal, state, or county ordinances, from May 31, 2022 – July 29, 2022, will dictate which measures are implemented. It may include, but is not limited to:

- Frequent handwashing with soap and water or an approved hand-sanitizer solution, and for at least 20 seconds at a time, will continue throughout the Summer Day Camp program.
- Commonly used surfaces and equipment will be cleaned and disinfected multiple times per day, including before and after each use.
- *Daily wellness checks based on what can be observed by Kama'aina Kids employees or what a child reports feeling at the time.* Please keep your child home if he or she shows or reports feeling symptoms related to COVID-19 or other illnesses

### General Guidelines for Sending Program Participants Home Early

Out of an abundance of caution, any program participant reporting or expressing symptoms related to COVID-19 will be immediately separated from the group. Students will be monitored by a staff member in a safe and comfortable environment. Parents will be contacted and asked to arrange for the child to be picked up within an hour. If the parents cannot be reached after 2 phone calls, then our staff will attempt to contact an individual listed on the Authorized Pick-Up list. Our employees will monitor the child and keep him or her separated from other program participants, until he or she is picked up.

***Please keep your child at home if he or she reports feeling ill and is showing symptoms of COVID-19. If a child registers a temperature 100.4° F or above during program hours, then our staff will contact the parents and the child must be picked up as soon as possible. The child will be separated from the group and monitored by our staff, until he or she is picked up.***

### Medication

Medication must be in the original container with doctor's instructions. Give all medication to the Program Coordinator. Our staff will pour out the prescribed dosage, and the child will give him/herself the medication while being witnessed by both the Leader and Program Coordinator. If medication must be kept cold, please bring it in a small cooler with ice. An **Authorization for Dispensing Medication** form must be completed before any type of medication can be administered.

### General Emergency Procedures

- If a medical emergency arises, Kama'aina Kids will first attempt to contact the child's parents. If the parent cannot be reached, Kama'aina Kids will attempt to contact persons authorized by parents in case of emergency.
- If no authorized persons can be reached, appropriate treatment will be secured at the nearest medical facility.
- If a major illness or injury is involved, the child will be taken by ambulance to a designated site and/or physician.
- Parents are financially responsible for any medical care or treatment incurred on their child's behalf.

*\*\*Policies pertaining to ratios, social distancing, and face masks are based on existing state and county ordinances. They are subject to change as the government updates its policies. Eligibility to participate in this program is reliant upon verification of a child's ability to function safely in a 1:15, staff to student ratio. Kama'aina Kids is an equal opportunity organization and does not deny enrollment or discriminate on the grounds of race, color, religion, gender or national origin.\*\**

**For all our Summer Day Camp Policies & Procedures, download the Parent Handbook at [www.kamaainakids.com](http://www.kamaainakids.com).**